



ITEM		LEAD	COMMENTS
			<p>IT is going to readvertise within the Greensheets as well as TES. IT to upload to Gov Hub</p> <p>Currently 6 HT on 5 hour per week contracts. This allows for further flexibility of provision for pupils within our community to be taught on a lower ratio.</p> <p><i>Challenge</i>  <i>NM – how are you coping without a DHeadteacher?</i>  <i>GB – it works but doesn't allow for further expansion due to limits on staffing.</i>  <i>IT – has limited the day to day QofE</i></p>
5.	Budget monitoring report and commentary	RA	<p>Incorrectly I01 and I03 the funds have been placed into the wrong budget codes from WBC            Not going to receive the £250K originally allocated from WBC as currently our budget is healthy and not requiring the extra funds.            Transport £82k is always given in March and currently still outstanding            Income stream had been set at £272K in original budget as income was now coming in from Outreach for the first time. Budget has shown that within the first term work was unable to be invoiced as the outreach team were already commissioned to work with the pupils under the previous de-delegated format. This has reduced the amount of invoiced work the Outreach team has been able to complete this financial year and projections are lower.</p> <p><i>Challenge</i>  <i>SF – what is the impact of the reduced income of £100k and where do we go in the future?</i>  <i>IT – we will have to look at our charging structure for next year and see if we need to increase our costs by 5% or more to ensure that the income closely matches the expenditure of the Outreach service.</i>  <i>There is further discussions within WBC to return to a centrally funded service and WBC have consulted with schools to take 0.5% of which the funds may be used to support our Outreach service in the future.</i>  <i>SF – so are we in danger of using commissioned funds to support the Outreach service?</i>  <i>IT – The AP offer for pupils at Foundry College gives us additional income that we can use to support our other service areas. Currently have nine pupils paying additional funds to attend Foundry College.</i></p> <p><i>IT – questioned other headteachers on rates funds.</i>  <i>NMc – current indications are to be tripled from last year</i></p>

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			<p><b>Further commentary notes are available on Governor hub</b></p> <p><i>JM – Concerned about the amount of funds that are unspent from historical aspects and would like to know how we can best use these funds to support the most vulnerable pupils of WBC</i></p> <p><i>JM – Can SLT draw up an outline plan on how to utilise the funds available to support the pupils of WBC taking into account the raising costs</i></p> <p><i>NMc – outlined that there is a spreadsheet error on line E23 that needs to be rectified</i></p> <p><i>RA – to update the spreadsheet</i></p> <p><i>SF – why was the budget monitoring sent early in the morning</i></p> <p><i>RA – to get the most up to date financial data it had to be sent at this time.as WBC figures are sent out at this time</i></p> <p><i>NM – would it be better to delay this meeting next year to allow time for this to happen?</i></p> <p><i>RA – that would help</i></p>
6.	Capital monitoring report and commentary	RA	<p>Opening balance £169K Topped up £5K spent £17K on improving the environment internally with WallArt, upgrading the CCTV within the college, removal of wall in the admin office to increase space for admin team to be in one room, installation of lockdown system, installation of two shelters in the outside play area, installation of play area on the astroturf Proposing at FGM to spend significant funds on re Astro turfed</p>
7.	Benchmarking	RA	To be completed at FGB
8.	Health and Safety	RA/PC	<p>PC completed H&amp;S update and walk around the college with RA <b>Report attached</b> PC requested additional lines on return to work form and within induction PC further 1:1 meeting in January</p>
9.	CIP Update	IT	<p>IT feels that the appraisal targets, job description and CIP have been aligned KS4 subject leaders have researched, planned and are delivering accredited courses running alongside GCSE qualifications to support all KS4 pupils Induction process has been updated to align with pupil needs.</p>

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			<p>IEP's are updated at education reviews and the individual targets are reviewed.</p> <p>Information from schools has been improved through updated referral form and EWS have updated their exclusion paperwork to include behaviour profile, academic profile. Also updated our processing of referrals and induction where two members of staff first meet with the pupil and family in the home and then again on site.</p> <p>ICT – remains an issue within the college as pupils don't want to access emails. Further interventions are required to support this target on the CIP.</p> <p>Staff CPD – a large focus this year on enhancing the staff skills.</p> <p>Therapeutic Thinking – progressing well within the college and the language used by pupils and staff has been developed this year since the last training.</p> <p>Attendance – PA of AP pupils has seen a dramatic improvement from below 30% last year to over 80% this year.</p> <p>Quality of AP providers – half termly visits have been completed and we are ensuring the levels of provision</p>
10.	<p><b>Policies</b></p> <ul style="list-style-type: none"> <li>FC003 Physical Intervention</li> <li>FC017 Appraisal &amp; Capability of staff</li> <li>FC025 Recruitment &amp; Selection (review only after changes from last meeting)</li> <li>FC034 Managing Sickness &amp; Absence</li> <li>FC055 Special Leave of Absence Policy</li> <li>FC060 Charging and Remissions</li> <li>FC066 Governors' allowances</li> </ul>	IT	<p><b>FC003 – statement that 'physical intervention is the last resort needs to be more explicit' NR &amp; LB to update and send to SF</b></p> <p><b>Covid appendix is to be removed from the policy</b></p> <p><b>Lettings Policy – the policy has been completed by RA and HR</b></p> <p>FC003 – approve by email FC017 – approved FC025 – approved FC034 – approved FC055 – approved FC060 – approved FC066 – approved 'governing board needs to be changed to management committee'</p>
11.	A.O.B.	NM	IT – Judicium to be our clerking service was approved
12.	Date/Time of Next Meeting	NM	Tuesday 7 <sup>th</sup> February – 4.15pm