MINUTES:

BOARD:	Resources Committee of
SCHOOL:	Foundry College
DATE:	2nd March 2026
TIME:	4.15 pm – 5.22 pm
VENUE:	Foundry College and Virtual meeting

PRESENT:

Iain Thomas	Head Teacher (TiC)
Phil Cunnington	Community Member
Siobhan Davis	Staff Member
Sharon Finn	Community Member
Andy Gardner	Community Member
Lia Mexa	Staff Member
Caroline Norris	Community Member

APOLOGIES: Nick McSweeney — Chair

ATTENDING:

Raj Arava	Advisor
Nicky Rees	Advisor/Deputy Head
Susan Phillips	**Judicium Governance Professional**

QUORUM: 4 (including HT)

MEETING FOLDER: 2026/03/02

The use of the term Governor for this purpose refers to, but is not limited to, Governors, Trustees, Directors and Members.
The Code of Conduct for Governors requires governors to be honest and open with regard to conflicts of interest (either real or perceived). Governors must not use their position for personal gain in business, political or social relationships. Therefore, a governor who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.
Items marked * are those in which a majority of Governors may have an interest because of some shared attribute. When considering these items, Governors should aim to achieve a balanced view, paying particular attention to the sources of information and advice, and remind themselves of their duties as governors and to act in the public interest.

<table>
<tr><th>Item</th><th></th></tr>
<tr><td>1</td><td>Welcome and Introductions:
Those present were welcomed by the Chair.</td></tr>
<tr><td>2
2.1

2.2
2.3

2.4</td><td>Procedural items:
Apologies for absence - Apologies for absence as recorded above were accepted by the members.
Confirmation of Quorum - The meeting was confirmed as quorate.
Declarations of interest for this Meeting - No pecuniary or personal interests were advised for any agenda item for this meeting.
Confidentiality Statement – All members were reminded that all matters discussed during the meeting are confidential until the Minutes have been approved. Any items recorded in the Confidential Part II Minutes remain confidential after the Part II Minutes have been approved.</td></tr>
<tr><td>3</td><td>Any Other Business:</td></tr>
<tr><td>4
4.1

4.2</td><td>Minutes:
The Minutes of the last management committee meeting held on 17th November 2025 were approved with the following correction:
- 10.2 Add in “if” to the question

ACTION: Chair to sign the minutes electronically on GovernorHub</td></tr>
<tr><td>5
5.1

5.2

5.3</td><td>Matters Arising from the Minutes:
Update on actions agreed at the Board or Committee meeting held on 17th November 2025

<table>
<tr><th>Item No.</th><th>Action</th><th>By whom</th></tr>
<tr><td>4.2</td><td>Sign the minutes from February Resource meeting on GovernorHub</td><td>Chair</td></tr>
<tr><td>7.17</td><td>RA to circulate the corrected paperwork.
HT to raise the issue at the FMC to identify additional contacts the school could approach.</td><td>RA
HT</td></tr>
<tr><td>8.5</td><td>RA to prepare a business case for the purchase of another mini-bus to present to the FMC at the next meeting on 15th December 2025</td><td>RA</td></tr>
</table>

Outstanding

<table>
<tr><td>Schedule a meeting with the Finance Team - WBC to explain the current financial framework</td><td>HT/Chair</td></tr>
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</td></tr>
<tr><td>6</td><td>Correspondence –
There was no correspondence shared during this meeting.
HT advised the committee of confirmation received of the fortnightly meetings with the LA, to look at financial planning and strategic planning.</td></tr>
</table>

	There was a brief discussion about the timeline and agenda of these meetings.
7 7.1 7.2 7.3 7.4 7.5 7.6 7.7 7.8	**Reports to review:** The following reports were *previously distributed on GovernorHub* - *Resources Monitoring Report Until Jan '26* - The *Budget Preparation for Financial Year 26*-Budget Monitoring - *Resources Commentary until January '26* **RA** It was noted that the report was based on January monitoring and shows 83% of the financial year. Transferred grants and forecasting for February and March have been included. **RA** Presented the current year's income and expenditure: it was noted that 2.5 million had been received to date with a forecast to finish around £3 million and projected carry-forward reserves. It was also noted that that the uncertainty over exact grant transfers and commissioning changes had caused shifting forecasts and difficulty in long term planning. There was a brief discussion about the improved situation of the college and how it had a been arrived at. It was **agreed** to carry forward the surplus funds into the reserves to sustain operations if additional funding is not forthcoming. **Capital Monitoring** It was noted that work is underway to establish a sensory room. WBC has confirmed that the project meets its funding criteria and will reimburse the capital already spent. **RA** reported that the college has received approximately £468,000 in outreach income so far. Spending is lower than expected because some posts are still vacant, and as a result a small surplus is now forecast. There was a discussion about the use of capital funding to supply and install new AC systems in the following rooms: Reception Head Teacher Corridor Maths English Primary S14 Humanities **Total Cost of works £26,595.26 + vat** This was **AGREED**
8 8.1	**Staffing Structure for 2026/27** Staffing gaps have reduced outreach costs this year. Concerns were raised about how this will affect service delivery once these roles are filled.

8.2 8.3	It was noted that a review of the staffing structure is underway. Options include changing some support roles into intervention or mentoring roles and planning staffing for the new outdoor classrooms. **HT** explained how the EOTAS lead money of £25k was being allocated. There was a discussion about this, and it was noted that it had been well received by the parents. **HT** added that the staffing structure was not changing but Behaviour Support was being reviewed.
9 9.1 9.2 9.3 9.4	**Financial** The *5 years Budget Plan for Foundry 26-31* was previously distributed on GovernorHub 2026/27 budget setting **RA** Explained that the draft budget had been prepared using WBC funding assumptions; Pay uplifts and progression remain uncertain pending the LA and HR discussions. The decision not to replace promoted teaching posts and to reduce teacher headcount was explained. Concerns about the impact this will have on the remaining staff and provision were raised. **Q: A member** asked why the catering supply had increased by one third. **RA** explain that additional catering costs arise when food is purchased externally during trips. These costs are expected to increase next year due to a larger group of students attending regularly. There was further discussion about the uncertainty of future funding; the need for financial planning to remain cautious; impact on current pupils if reserves are being held for possible future shortfalls; any increase in support staff being based on clear need rather than the existence of a surplus; and future structural changes, including potential trust arrangements, creating additional uncertainty.
10 10.1 10.2 10.3 10.4	**Health and Safety update:** **PC** stated that he had not been able to visit but is planning to do so soon. **Q: A member** asked about the large hole outside the college gate and whose responsibility it was. **A: HT** said it was the LA and it had been reported. **PC explained** that progress can be monitored on Pothole Portal, and he would check. **ACTION: Monitor the progress of the repair of the large hole on Pothole Portal and report back – PC**
11 11.1 11.2	**Policies for review:** The FC 005 Relationships Education, RSE and Health Education Policy v8 was previously distributed on GovernorHub and was reviewed and discussed. **Approved**
12	**Any Other Urgent Business (AOB):** None
13	**Identify Items for Confidential Part II Minutes** There were no items for Confidential Part II minutes.
14 14.1	**Meeting Dates:** The meeting date to be confirmed.

	ACTION: Confirm the next Resource Sub-committee meeting date – NMcS/HT
15	**The meeting was closed by the Chair at 17:22**

Actions arising from the Minutes of the Foundry College, Resources Committee held on 17TH November 2025

Item No.	Action	By whom
4.2	Chair to sign the minutes electronically on GovernorHub	Chair
10.4	Monitor the progress of the repair of the large hole on Pothole Portal and report back	PC
14.1	Confirm the next Resource Sub-committee meeting date –	NMcS/HT/Clerk

Outstanding:

Schedule a meeting with the Finance Team - WBC to explain the current financial framework	HT/Chair

Not sure about this one – is it referring to the meeting referred to at 7.6 above?

Minutes are signed digitally by the Chair on GovernorHub